

**CAMPGROUND OF THE ROCKIES
BOARD MEETING MINUTES
MARCH 29, 2018
6:30 P.M. MOUNTAIN (DENVER) TIME**

CONFERENCE CALL: 515-739-1451, ACCESS CODE: 889145#

MEMBERS IN ATTENDANCE:

Kay Greenlee, John Ludivig, Kristie Divinski, Joyce Derby, Brandon Walker, Linda Childs,

Caretakers: Jane and Tom Tingle

ABSENT: Randy Winterboer

- A. SECRETARY'S REPORT** – Brandon motioned to approve the February Board minutes and John seconded
- B. TREASURER'S REPORT**
- a. **UPDATE ON COLLECTIONS (JOYCE)** – Delinquent payments are coming into CORA and being deposited to Amanda. Payments must go to legal before payments are deposited. Approximately \$5,000.00 collected in past due payments. John suggested to check with Amanda concerning community members that over pay fees, and next invoices should reflect deduction in fees. Also, add lot numbers.
 - b. **BALANCE SHEET AND P&L**
Checking on clarification of monies that were transferred/spent in June 2017.
- C. EDWARD JONES**
- a. CORA invested \$62,000 in a 6-month CD with an interest rate of 1.75%. It matures on 10/22/18. Another CD of \$75,000 will mature in June 2018.
- D. FACILITIES REPORT**
- Burn pit is done for the year.
 - Clubhouse is back together.
 - Laundry room is all cleaned ... all dryers and washers cleaned.
 - Service centers almost ready for the summer and new shower curtains will be hung. Possibly have water running by May 1 depending on weather.
 - CORA has 4 couples in place for work campers.
The new couple passed the background check. Their contract is signed and returned to CORA.
The other 3 couples from last year are returning.
 - Pool doors all done - except for the screen doors which will be replaced.
 - Upcoming this next week is discussing cameras. Tom and John will look at the areas of need first of April.
- E. CORRESPONDENCE** – Community concerns about renters in CORA
- F. UNFINISHED BUSINESS**
- a. **COVENANTS COMMITTEE PREPARATION/SIGN-UP FORM** – Kay will ask Lauren for clarification for speeding up the rules and regulations process. Board approved the sign-

up form and Jane will post form in club-house. Kristie will post form in the members only section on CORA website. A Notice will include a solicitation for community members to be a part of the committee. In addition, Joyce suggested that a similar process be followed to solicit community members for the Financial committee. All committees will include one or two CORA board members to act as liaisons.

- b. **ANNUAL MEETING PROCESS (Joyce)** – Ballots would include Board job descriptions – A Candidate Forum Ice Cream Social to meet/greet and answer any questions that individuals may have running for the board. Possible dates July 14th and August 11th Joyce will continue to work on finalizing mailing options concerning ballot format and address labels etc. She will report final decisions during the next Board meeting.
- c. **COMMNET (CELL TOWER) (Brandon & Randy)** – No Report
- d. **EMAIL ADDRESSES FOR CORA BOARD AND INDIVIDUAL BOARD MEMBERS** – Brandon will look into understanding how to make the individual Board email more user friendly.
- e. **POOL FURNITURE – ESTABLISHMENT OF BUDGET** – Jane did get an estimate from a Salida store – Salida Stove and Spa concerning furniture for the pool. The store is offering 20% discount per piece of furniture, which fits the Boards \$2,000.00 budget. Kristie motioned that we purchase 6 chairs and 3 tables for the pool area and Brandon I think Linda seconded
- f. **BOARD MEETING DINNER July 13th**
- g. **WINTER HOURS ON WEBSITE (THANK YOU, JANE)**

G. NEW BUSINESS

- a. **RECOMMENDATION FOR CAMERAS** – John and Tom will report next board meeting.
- b. **SUMMER OFFICE HOURS – May 15 to September 15**

Summer hours:

All Day on Friday 8-5

All Day on Saturday 8-5

S– Th 8-11 and 2-5

Care Takers will have Tuesdays – Wednesdays off.

Kay motioned to approve the new office hours and Brandon seconded.

Jane is proposing to reorganize the office area to be more business conducive.

Joyce motioned to approve a \$2,000.00 budget to reorganize office area and John seconded

- c. **POND** – The only thing that has changed is the number of fish (2) per person. Kay will respond to owner on CORAFOLKS and clarify that the number of permits allowed did not change.

Next CORA BOARD MEETING MAY 3RD 6:30pm DENVER TIME

Brandon motioned to adjourn the meeting and John seconded.

Board Members' Signatures - Minutes Approved Date 6/6/18

Kay Greenlee, President
Kristie L. Owen